



**AMRUT-II Funded Centre of Urban Planning for Capacity Building
Sardar Vallabhbhai National Institute of Technology, Surat**

WALK-IN INTERVIEW

Advertisement for Walk-in Interview (at SVNIT Website Only)

AMRUT-II Funded Centre of Urban Planning for Capacity Building (CoUPCB), SVNIT, Surat invites candidates for walk-in interview along with Application Form and necessary documents for one post of **Junior Architect** for carrying out different activities related to the AMRUT-II Funded Centre of Urban Planning for Capacity Building.

Title of Centre	Centre of Urban Planning for Capacity Building
Duration	Initially for a duration of 11 months and further extendable based on performance
Appointment and Duration	Purely on a contract basis
Name of post	Junior Architect
Number of posts	01 (one)
Qualification criteria	<ul style="list-style-type: none">• Bachelor in Architecture and Master's of Architecture from a recognized university. First Class in Bachelor's and Master's degree.• Minimum 03 years of relevant, full-time work experience.• Equipped with AutoCAD, Adobe Tools, and Relevant software• Good communication skills in English and Local language (written and verbal). Proficiency in Microsoft Office tools, and simulation software.• Ability to work well in multi-disciplinary teams, balance multiple priorities, and work under tight deadlines.• Ability to understand the level of detail essential for a given task.• Age should not exceed 35 years.
Consolidated Salary	Rs. 50,000/- per month (Fixed with all Allowances)
Important Instruction	<ul style="list-style-type: none">• SVNIT, Surat reserves the right to fix suitable screening criteria for short listing of eligible candidates.• Only Shortlisted candidates will be informed by e-mail, and no separate interview letter will be issued.
Application form	As per the attached format.
Document Verification Date and Time	26/03/2026 (Thursday) at 9:00 AM, Room No: 507, 5 th Floor, ARC Building of Civil Engineering Department, SVNIT, Surat
Date and Time of Interview:	26/03/2026 (Thursday) at 11:00 AM onwards, Room No: 507, 5 th Floor, ARC Building of Civil Engineering Department, SVNIT, Surat

Candidates should appear for interview at their own cost, along with their original certificates, filled application form along with 01(one) set of self-attested documents on announced date and time.

Original documents of age proof/certificates/degrees/mark sheets and other testimonials must be available at the time of interview and joining.


16.3.26
Dr. Dilip A. Patel
Dy. Team Leader,
CoUPCB-SVNIT, Surat


Dr. Ravin M. Tailor
Team Leader,
CoUPCB-SVNIT, Surat


Dr. Krupesh A. Chauhan
Head of Centre,
CoUPCB-SVNIT, Surat

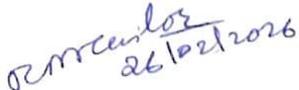


**AMRUT-II Funded Centre of Urban Planning for Capacity Building,
Sardar Vallabhbhai National Institute of Technology, Surat**

Roles & Responsibilities of the Staffs

Staffs	Roles & Responsibilities
Junior Urban Planner	Responsible for data collection, GIS mapping, field surveys, and documentation support; assisting in report preparation and planning studies; providing technical support under the guidance of the Senior Urban Planner/Centre officials; and coordinating and maintaining workshops, managing and organizing Centre documents and records, preparing workshop materials and reports, and supporting overall program management and implementation activities.
Senior Urban Planner	Responsible for assisting in the preparation of master plans, mobility plans, etc and technical reports; conducting stakeholder consultations; coordinating with municipal bodies; and supporting project execution and capacity-building activities. The Senior Urban Planner shall review and guide the work of Junior Urban Planners and report to the Urban Planner/Centre officials. Additionally, responsible for regular follow-up on project activities; liaison and coordination with the Ministry and other Government departments; management and updating of the Centre's website; taking initiative in identifying new projects and planning opportunities; presenting and introducing the Centre during workshops in the absence of Centre officials; preparing and submitting monthly progress reports; and providing comprehensive support in overall project planning, implementation, and monitoring.
Urban Planner	Responsible for leading urban planning, transportation, and infrastructure projects, including preparation of DPRs, policy reports, and research studies. Coordinate with government agencies and stakeholders for effective project implementation and ensure overall supervision, monitoring, and quality control of all assigned works. The Urban Planner shall review and approve the work submitted by Senior Urban Planners and report to the Centre officials. Additionally, responsible for identifying and addressing ground-level challenges during project execution; initiating and structuring project frameworks and action plans; handling and managing projects from inception to completion; ensuring timely follow-up of all works and ongoing projects; and facilitating collaboration with other institutes and organizations, including exploring and formalizing partnerships through MoUs to strengthen research, capacity building, and project implementation outcomes.
Junior Architect	Responsible for preparation of architectural drawings and layouts; development of 2D/3D visualizations; assisting in urban design projects; and supporting technical design documentation under the supervision of the Urban Planner/Senior Urban Planner/Centre officials. Additionally, responsible for contributing to city beautification initiatives; preparing and supporting land-use mapping; integrating green-blue infrastructure concepts into planning and design proposals; and ensuring environmental considerations are incorporated into all projects, with due attention to sustainability, ecological balance, and urban resilience.


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Sardar Vallabhbhai National Institute of Technology, Surat

Department of Civil Engineering

P.G. Section of Urban Planning

Centre of Urban Planning for Capacity Building (AMRUT-II Funded)

Application for the post of.....

For office use	Received date:	Eligible: Yes/No.....
Called for Interview: Yes/No		
Checked the certificate.....		

1. Name:

2. Father's Name:

3. Date of Birth:

4. Contact information:

(i) Telephone with STD Code :.....(ii) Mobile No:.....

(iii) Address for Communication.....

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(iv) Email ID:

5. Education Qualification:

Class	Discipline	Board/ University	Name of School / Institute	Marks Scored (% or CGPA)	Year of passing
10 th					
12 th					
ITI/Diploma					
Graduation					
PG					
PhD					



6. Total Experience (in years)
7. Experience (Details): (Attach a separate sheet if required)

Organization	Designation	Duration	Responsibilities

8. Publications: (Attach a separate sheet if required)

National (Nos)International (Nos)

9. Computational Skills
(Attach separate sheet if required)

10. Workshop/Training programs attended/Organized.....
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11. Other qualifications/Certified course/relevant information/achievements if any

Sr. No.	Particulars

I have provided the correct information as above, and I understand that, if found incorrect, I may be disallowed to appear in the interview/Test.

Date:

Signature of applicant with name

Note:

- Please attach an attested photocopy of supporting documents for Sr. No. 5 to 11 along with the application form.
- Original Certificates for verification with one photocopy to be brought at the time of the interview only.